



MINUTES

Community Advisory Commission

Wednesday, May 1, 2019

Milpitas City Hall, Committee Meeting Room
455 E. Calaveras Blvd.
7:00 PM

- I. Roll Call:** **Present: Chair** Van Lan Truong , Thelma Batilo, Oscar Leon, Michelle Manassau, Jose Rosario, George Chen
Absent: Vice-Chair Ashish Kathapurkar, Mike Bilbao, Syed Mohsin, Ashok Sharma, Vishal Gandhi
- II. Seating of Alternates:** George Chen
- III. Pledge of Allegiance:** Jose Rosario led the Pledge of Allegiance.
- IV. Approval of Agenda:** City Staff motion to move item E to the next CAC meeting. Oscar Leon motion, Jose Rosario second, unanimously approved.
- V. Approval of Minutes:** Jose Rosario motion and Michelle Manassau second to approve minutes for 3/28 and 4/3. Unanimously approved.
- VI. Public Forum:** None

Members of the audience are invited to address the Commission on any subject, not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward but may request that the matter is placed on the agenda of a future meeting.

VII. Announcements

Director of the Department of Building and Housing, Sharon Goei, presented commissioners who were not present at the Commissioners' Recognition Luncheon with certificates of appreciation.

VIII. Liaison Report:

Council Member Bob Nuñez presented a check for the refreshments from the Spring Cleaning Day Event. Council Member Nuñez explained that the Council has begun discussing National Night Out and would like to add more elements to the event this year. They would like suggestions and assistance from the CAC.

IX. Business Items

A. CDBG Allocation Update

HUD has released their funding allocations for FY19-20. The City of Milpitas will be allocated \$608,734.

Staff members Robert Musallam and Avery Stark gave a brief presentation regarding CDBG updates, including updated staff recommendations, and updated funding information for the Milpitas Food Pantry.

Oscar Leon made a motion to 1) Approve the updated Public Service allocation in proportion to what the CAC previously recommended, and the amended Capital Applications; 2) Direct staff to update the CAC's CDBG funding allocation recommendation to the City Council. Michelle Manassau second. Unanimously approved.

B. Spring Cleaning Day Update

Council Member Nuñez informed the commission that Council has accepted the recommendation to award volunteers with certificates of appreciation.

C. Neighborhood Beautification Awards Update

Commissioners plan to connect with City staff regarding dates and details for the Neighborhood Beautification Awards. CAC will continue to provide updates at next month's CAC meeting.

Action Item: NBO Awards Subcommittee will meet with City staff Patrick Taguchi to discuss details, including forms of awards and sponsor funding, and provide updates at the June CAC meeting.

D. National Night Out Update

Chair Van Lan Truong and sub-committee members gave a brief presentation about National Night Out, including the purpose of the event, event logistics, and role of the commissioners.

CAC members made suggestions for this year's events, including outreach to new low-income and diverse neighborhoods that may not know about the services that the City provides.

CAC requested assistance from City staff in facilitating a meeting with Milpitas PD Sergeant.

E. CAC Budget/Donation Strategy

Item was moved to June CAC meeting.

F. Make A Difference Day

Commissioner Batilo explained that MUSD is hosting a Health Fair at the Senior Center on June 1st from 11am-3pm. Commissioner requested volunteers for a CAC table at the health fair. Motion for CAC to be present for the June 1st event at the Senior Center. Approved unanimously.

CAC members requested to replace Syed Mohsin with Van Lan Truong as a sub-committee member for Make a Difference Day. Motion for Van Lan Truong to be listed as a sub-committee member and George Chen to be listed as an alternate. Approved unanimously.

CAC will continue to discuss Make a Difference Day in future meetings.

Review Subcommittee Member Assignments and Update as Needed

Make a Difference Day:	Batilo, Truong, Sharma, Chen (A)
National Night Out:	Manassau, Truong, Chen, Kathapurkar (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)

Spring Cleanup Day:	Sharma, Manassau, Bilbao, Batilo (A)
Town Hall Meeting:	Kathapurkar, Gandhi, Leon, Sharma, (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)
Budget:	Gandhi, Leon, Kathapurkar
Gateway Sign:	Batilo, Rosario, Truong, Kathapurkar (A)

X. Commissioners' Roundtable

City Staff informed the CAC that there are new rules regarding commissions and new bylaws will be discussed at a future meeting.

City Staff informed the CAC that May is Affordable Housing and Building Safety month. Updates will be emailed to commissioners in the upcoming weeks.

XI. Adjournment: to June meeting

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Government's duty is to serve the public, reaching its decisions in full view of the public.
Commissions, boards, councils, and other agencies of the City exist to conduct the people's business.
This ordinance assures that deliberations are conducted before the people and the
City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Community Advisory Commission after the initial distribution of the agenda packet are available for public inspection at the Neighborhood Services Division at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, during normal business hours.

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The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting the Milpitas Municipal Code link.